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# 3A

## Action

### *Fiscal Policy and Planning Committee*

#### Approval of Agreements Over \$100,000 for Fiscal Year 2007-08

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## AGENDA INSERT

**Executive Summary:** Section 610 of the CTC Policy Manual (Contract Authority) requires that agreements or contracts of \$100,000 or more be approved by the Commission on Teacher Credentialing. This item presents agreements that require approval.

**Recommended Action:** Staff seeks the approval for the Executive Director to execute the agreements as presented in this agenda item.

**Presenter:** Crista Hill, Division Director, Fiscal and Business Services Section

#### Strategic Plan Goal: 4

Continue effective and appropriate involvement of the Commission with policymakers on key education issues.

- Respond to policymakers information inquiries.
- Collaborate with and advise appropriate agencies.

June 2007



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## **Approval of Agreements Over \$100,000 for Fiscal Year 2007-08**

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### **Introduction**

Section 610 of the CTC Policy Manual (Contract Authority) requires that agreements or contracts of \$100,000 or more be approved by the Commission on Teacher Credentialing (Commission). This agenda item seeks the approval for the Executive Director to authorize the agreements as presented in this agenda item that are in excess of \$100,000.

### **Background**

As part of daily operations Commission staff has to work with various external vendors to complete some of the tasks in order to access needed expertise in the field. When an agreement of any kind exceeds \$100,000 Commission staff must seek approval from the Commission prior to entering into the agreement. Agreements below \$100,000 are currently delegated to the Executive Director for approval.

### **Requested Action by the Commission**

Commission staff seeks the Commission's consideration on the additional agreements outlined below as part of FY 2006-07:

#### **2. Information Technology – Hardware Upgrade**

The CASE System (Credentialing and Legal automated System) was implemented in February 2005 as part of the Teacher Credentialing Service Improvement Project; the computer equipment for this project was purchased in 2003 and 2004. Given the many changes in technology it is time to replace the existing equipment in order to enhance the services available to the Commission's stakeholders and Commission staff. The proposed new equipment is utilizing the latest technology and will allow the Commission to continue to make improvements and expand the system. The system consists of two main systems 1) the Siebel database system where all of the day to day work is completed by Commission staff and 2) the Oracle system where all of the data is stored. The total for the equipment replacement for the Siebel system is \$138,860.10, and the total for the Oracle equipment replacement system is \$104,290.81. It is important to note that these upgrades are independent of one another.

### **Recommendation**

Commission staff seeks the approval for the Executive Director to execute the agreements as presented in the agenda item.

